



Professional Certification Rebate Program Terms and Conditions

- I. **Eligibility.** Employees of WQA member dealers are eligible to earn for their employers or themselves the Professional Certification Rebate (as defined and described below) if (i) they are full time employees of WQA Core/Premier Member dealers located in the United States and Canada at the time of the award of professional certification by WQA; and (ii) they successfully complete a professional certification examination conducted by WQA between January 1, 2022 and October 31, 2024; and (iii) they are awarded professional certification by WQA for the first time between January 1, 2022 and December 31, 2024; and (iv) for those employees with a required training regime for professional certification taught by WQA, they took no more than 12 months from the start of professional certification training to the completion of the professional certification examination and the award of professional certification by WQA if pursuing the Certified Installer or Certified Water Treatment Representative titles and no more than 13 months if pursuing the Certified Water Specialist title.
- II. **Amount of Professional Certification Rebate.**
 - a. **In General.** For those employees meeting the Eligibility requirements of Section I by April 30, 2023, WQA will pay to the WQA Core/Premier Member dealers for such employees (or to the employee himself or herself if paid personally by the employee) a rebate, allowance, refund, or credit ("the Professional Certification Rebate") for each such employee in an amount equal to the cash charges actually paid to WQA by the WQA Core/Premier Member dealer or its employee for (i) Elearning Content, and (ii) one (1) examination if certification is earned by April 30, 2023 and fifty percent of an amount equal to the charges actually paid for (i) the training opt out testing (not to exceed \$100); and (ii) one (1) examination if certification is earned between May 1, 2023 and December 31, 2024.
CWS With Field Experience. For those employees meeting the Eligibility requirements of Section I, and seeking the Certified Water Specialist (CWS) award of professional certification by WQA in part based upon their field experience (minimum of two years) and the successful completion of the testing requirement permitting the taking of the examination without undergoing professional certification training, WQA will pay to the WQA Core/Premier Member dealers for such employees (or to the employee himself or herself if paid personally by the employee) a Professional Certification Rebate for each such employee in an amount equal to the charges actually paid for (i) the training opt out testing (not to exceed \$100); and (ii) one (1) examination if certification is earned by April 30, 2023 and fifty percent of an amount equal to the charges actually paid for (i) the training opt out testing (not to exceed \$100); and (ii) one (1) examination if certification is earned between May 1, 2023 and December 31, 2024.





- a. CI With Field Experience. For those employees meeting the Eligibility requirements of Section I, and seeking the Certified Installer (CI) award of professional certification by WQA based upon their field experience (minimum of two years) and the successful completion of the mandatory two (2) hour training course for Certified Installers, WQA will pay to the WQA Core/Premier Member dealers for such employees (or to the employee himself or herself if paid personally by the employee) a Professional Certification Rebate for each such employee in an amount equal to the charges actually paid for (i) the mandatory two (2) hour training course (not to exceed \$100), and (ii) one examination if certification is earned by April 30, 2023 and fifty percent of an amount equal to the charges actually paid for (i) the training opt out testing (not to exceed \$100); and (ii) one (1) examination if certification is earned between May 1, 2023 and December 31, 2024.

III. **Procedures for Claiming Rebate.**

- a. Once an employee of a WQA Core/Premier Member dealer meeting the Eligibility requirements of Section I has passed his or her examination and been awarded a professional certification by WQA, the WQA Core/Premier Member or its employee may apply for the Professional Certification Rebate by submitting the WQA the Professional Certification Rebate Application form fully completed to WQA at education@wqa.org. Questions may be directed to education@wqa.org as well.
- b. WQA will review the Professional Certification Rebate Application and verify that all rebate requirements have been met and then will award the Professional Certification Rebate in the form requested.
- c. Rebate forms must be submitted no more than thirty days following the notification from WQA of the successful passing of the certification exam.