

ROLES & RESPONSIBILITIES

Volunteering is open to WQA Members Only

CHAIR

2 to 3-year term

Approve agendas and minutes

Facilitate meetings, lead discussion and guide harmonious work

Appoint task force chairs

Make all final decisions on roster selection for voting or non-voting members and observers

Monitor and foster participation of volunteers

NOTE: Appointed by the WQA President

VICE CHAIR

2 to 3-year term

The vice chair will support the chair and/or fulfill the chair's duties in their absence

NOTE: Appointed by the WQA President

BOD LIAISON

1-year term

The BOD liaison maintains same duties as all other volunteer group members

Aid the chair in direction of strategic plan and seeking out future leaders

Spokesperson to the BOD

NOTE: Appointed by the WQA President

VOTING MEMBER

3-year term with potential to renew once

Expected to attend volunteer meetings

Expected to participate at in-person meetings at the annual WQA Convention and Mid-Year Leadership Conference

Expected to contribute to discussion at meetings

Act as spokesperson for the volunteer group upon request

NOTE: Members can serve in 2 voting positions at a time, with one of these serving on the WQA Board.

NON-VOTING MEMBER

1-year term with potential to renew

Expected to attend most volunteer meetings

Expected to participate at in-person meetings at the annual WQA Convention and Mid-Year Leadership Conference

May contribute to discussion at meetings

Position focused on engaged participants seeking a voting member position in the future

OBSERVER (INFO ONLY)

1-year term with potential to renew

May attend volunteer meetings

Position focused on learning about the volunteer group and receiving updates