

Volunteer Roles & Responsibilities

Volunteering Open to WQA Members Only



Chair

- 2-year Term
- Approve agendas and minutes
- Facilitate meetings, lead discussion and guide harmonious work
- Recommend Task Force Chairs
- Monitor and foster participation of volunteers
- **NOTE:** *Appointed by the WQA President*

Vice Chair

- 2-year term
- Support the Chair and/or fulfill the Chair's duties in their absence
- **NOTE:** *Appointed by the WQA President*

BOD Liaison

- 1-year term
- Aid the Chair in direction of strategic plan and seeking out future leaders
- Spokesperson to BOD
- **NOTE:** *Appointed by the WQA President*

Voting Member (Committees Only)

- 1-year term
- Actively participate in all meetings, including in-person sessions
- Contribute to discussions, decisions, and committee work
- **NOTE:** *Appointed by the WQA President. Members can serve only 1 voting position at a time*

Observer (Committees Only)

- 1-year term, renewable annually
- May attend meetings
- Learn about volunteer group and stay informed through committee updates

Volunteer Member (Engagement Network Only)

- 1-year term, renewable annually
- Actively participate and contribute to engagement network activities